



Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110 301

F-44/CBSE/Admn-II/Purchase of bags/2015/3533-54

Date : 13.10.2015

Speed post

To,

List of Venders

Subject: Supply of Tycoon (Pittoo) bags of best quality for Udaan Project-2015- reg.

Dear Sir/Madam,

The Board intends to purchase Tycoon (Pittoo) bags, therefore you are requested to quote your competitive rates in the attached Performa at Annexure-I along with a sample/samples of bag. Incomplete, conditional or those received without EMD and after due date & time shall be summarily rejected. The Secretary, CBSE reserves the right to cancel any or all tenders without assigning any reason thereof. The EMD of successful/unsuccessful tenderers shall be returned without interest. The limited tender documents can also be downloaded from the CBSE website www.cbse.nic.in. The desired agency may see the sample of Tycoon (Pittoo) bags in Admn-II, Branch, 3rd Floor, CBSE, Preet Vihar, Delhi on any working day (except Saturday and Sunday).

Yours faithfully,

(Satpal Kaur)
Assistant Secretary (Admn.II)

Encl:-

1. Annexure-I.
2. Terms & Conditions.



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ANNEXURE-I

LIMITED TENDER PERFORMA FOR PURCHASE OF TYCOON (PITTOO) BAGS

1. Rate Quotation of the Tenderer:

SL.NO	DESCRIPTION	RATE (PER BAG) INCLUSIVE OF ALL TAXES	SAMPLE ENCLOSED YES/NO
01	Tycoon China Matty Good Quality Pittoo Bag with Double Partition having two big Zips, two small Zips, one small Zip in verticle of the bag. Colour: Red/blue/Black. Size: Length: 19" inch Breadth: 13" inch Width: 7.5" inch Handle on the top and side net pocket having facility to hold water bottle. The logo of CBSE and Udaan project is to be printed on each bag.		

2. Earnest money details bank draft:

Bank Draft No. _____ date _____ for Rs.25,000/-

Drawee Bank _____.

3. PAN No. _____ TIN No. _____

4. Number of samples enclosed: _____

5. Any other information/details: _____

Remarks: The desired agency may see the sample of Tycoon (Pittoo) bags in Admn-II, Branch, 3rd Floor, CBSE, Preet Vihar, Delhi in any working day (except Saturday and Sunday). The agency must submit the samples of bags with the tender.

The terms and conditions of the tender are acceptable to me/us.

Signature _____

Name & address with seal &
Date _____

Phone (O) _____
(M) _____



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TERMS AND CONDITIONS

1. Sealed tender are invited from manufacturer/supplier of Tycoon/Pittoo Bag complete in all respect placed in Envelope should be received/dropped in the Tender Box kept at Ground Floor (Reception Counter), CBSE office, Preet Vihar, Delhi latest by 5:30 p.m. on **26.10.2015**. Incomplete/conditional/late tenders or those without earnest money will be rejected. There should not be over writing or amendment in the rates quoted, the terms and conditions of the contract. All the forms should be duly signed with seal of the firm.
2. The envelope should be put in one sealed cover accompanying Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousand Only) in the shape of a Bank Draft Favouring **"The Secretary CBSE payable at Delhi"**. The envelope superscribed as "TENDER FOR SUPPLY OF TYCOON (PITTOO) BAGS" can be received/dropped in the Tender Box kept at Ground Floor of this office on or before **26.10.2015** by 5:30 p.m. The Tender will be opened on the next day at 3:00 pm. in presence of the tenderers, who may like to be present.
3. Tender bids may also be submitted by speed post/registered post/ordinary post/courier addressed to "Assistant Secretary (Admn-II), Central Board of Secondary Education, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-1100301". Tender received after the due date and time shall not be considered.
4. Rates should be quoted for **SINGLE TYCOON BAG ONLY** (refer Annexure-I) including all the taxes like sales tax, VAT etc and also inclusive of cartage/transportation/labour charges, staking charges in Board's store. Delivery will be made in the Board's office in Delhi. The Cartage/coolliage shall have to be borne only by the firm.
5. Successful bidder will deposit/submit the performance security of Rs.50,000/- in the form of Demand Draft in favour of Secretary, CBSE, payable at Delhi.
6. Penalty Clause:
 - 6.1 A penalty @4% per week subject to maximum of 10% on the delayed supply will be imposed in case of supply is not made in accordance with the time schedule given by the Board in the work order. Proportionate deduction for different specification of bags will be made from the bill.
 - 6.2 If the material supplied is not as per specifications, proportionate 0.50% penalty will be imposed and the amount will be deducted from the bill of the firm. Further additional penalty shall be levied for supply of items as decided by the Chairman of the Board.
 - 6.3 If the firms do not adhere agreed terms and conditions, Board may impose penalty as it deems fit or may forfeit part of whole of performance security of the firm.
7. In the event of failure of supply of Tycoon (Pittoo) bags to the Board by the firm, the Board reserves the right to procure supply from any other source at the firm's risk and expenses. In case of any dispute regarding imposition of penalty, forfeiture of earnest money, debarment of agency for a period of two years due to late/non supply/short supply and supply not in consonance with the approved specification, the decision of the Secretary of the Board shall be final and binding upon the firm.

8. The Board has right to reject any tender of the firm in the following cases:-
- 8.1 If the samples Tycoon/Pittoo bags is not as per the required specifications or
8.2 If tender form is not complete or in different specifications other than the specification mentioned in the tender form.
9. The Board shall take random samples out of the supplied material. Any difference in size, weight, colour etc. will render the entire order for rejection and the tenderer shall have to lift it at their own cost on "*as is where is basis*".
10. Taxes shall be deducted as per rules.
11. No advance payment shall be made. However, 80% payment shall be released upon satisfactory completion of whole supply as per the work order and remaining 20% payment after completion of other formalities such as quality, quantity are as per norms/specification required by the Board.
12. The full and final payment shall be made after receipt of satisfactory supply of the Tycoon (Pittoo) bags.
13. The exact quantity will be intimated at the time of placing order to the agency concerned.
14. The Rate shall be valid for a minimum period of one year from the date of notification of the contract except of the statutory levies which are made applicable by the Govt. However, the contract period shall be extended further, subject to satisfactory services, on year to year basis for a maximum period of 02 years on mutually agreed Terms & Conditions. However in a case of extension of the contract the bidder shall submit undertaking that the firm has not supplied/is not supplying the similar material/goods at a price lower than that offered in the present bid in respect of any other Ministry/Department of Government Of India and if it is found at any stage that the similar material/goods was supplied by the bidder to any other Ministry/Department at a lower price, than that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the bidder to the CBSE.
15. All the bidders are required to deposited earnest money deposit except those who are registered with National Small Industries Corporation (NSIC). The tender is limited in nature, however the agencies who are interested to participate in tender process may also quote their rates in the tender and they are acceptable in Board.
16. In case of any dispute or abrogation of conditions stipulated, the decision of the Secretary of the Board in all the matters concerning tender shall be final and binding upon the tenderer.
17. In case of any dispute, the legal jurisdiction shall be within the Union Territory of Delhi/New Delhi.

ACCEPTANCE OF THE TENDERER

The terms and conditions enumerated in this form from clause 01 to 17 have been read by me/us and are acceptable to me/us.

(SIGNATURE OF THE TENDERER)
(SEAL WITH COMPLETE ADDRESS)